

07 NCAC 04R .0605 DOCUMENTATION REQUIRED

Applicants for "historic building" determinations shall include the following information and documentation in addition to the applicant's contact information:

- (1) An application for a building individually listed in the National Register or the National Register Study List shall include the following:
 - (a) a photograph of the building; and
 - (b) a citation to the National Register nomination by name and county.
- (2) An application for a building individually designated by local historic properties commissions shall include the following:
 - (a) a photograph of the building;
 - (b) a copy of the local designation report; and
 - (c) a letter from the local designating authority certifying that the property is designated as a local historic landmark or is in a local historic district.
- (3) An application for a building in a historic district that is listed in the National Register, listed on the State Study List, or in a locally designated historic district, shall include the following:
 - (a) the name of the district and shall indicate whether the building is designated in the National Register, on the State Study List, or locally;
 - (b) a photograph of the building;
 - (c) the address of the building;
 - (d) a statement of the building's significance as a contributing building in the district, pursuant to 36 C.F.R. 60.4, 36 C.F.R. 67.5, G.S. 160A-400.4 or G.S. 160A-400.5;
 - (e) a map of the district showing the location of the building; and
 - (f) for a building in a locally designated district, the applicant shall also provide a copy of the ordinance designating the district and the material required by Items (1) and (2) of this Rule relating to the property. The certification letter from the local designating authority required by Item (2) of this Rule shall certify that the property lies within the boundary of a locally designated district.
- (4) An application for a building not falling into any of the above categories shall include the following:
 - (a) photographs of the building (including interior features);
 - (b) a statement of the historical associations and significance of the building;
 - (c) an architectural description of the building; and
 - (d) a statement of the National Register criteria under 36 C.F.R. 60.4 it meets and how.

*History Note: Authority G.S. 121-8; 54 U.S.C. 302303;
Eff. February 1, 1985;
Amended Eff. June 1, 1989;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. July 26, 2015;
Amended Eff. June 1, 2017.*